



LMI NOTARY SERVICE
208 JAMES ST., SUITE B
SEATTLE, WA 98104

(800) 886-5299
Fax (206) 628-4690
www.BeANotary.com

IT'S TIME TO RENEW YOUR NOTARY!

Effective 04/15/10 the State of Indiana has changed the process to become and renew your Notary

STEPS TO COMPLETE

1. Purchase your Notary Bond from LMI Notary Service
 - a. Log on to our website www.BeANotary.com/indiana and complete the renewal process online.
 - b. Complete and return this card by fax when paying with a credit card in the amount to be determined by your selection on the back.
 - c. Send this completed card back with a check, payable to LMI Notary Service.
2. We will issue a bond number (required by State of Indiana) and email it to you with your \$5,000.00 Errors & Omissions Policy, which comes at no additional charge when you purchase the Notary Bond from LMI.
3. Once you have this bond number you can go to the state's website www.sos.in.gov and click on Apply for Notary. Follow the steps here and complete the newly required training.
4. After you have completed this training you will be asked for you bond number and \$5.00 Licensing Fee. Be sure to enter the bond number correctly. Then you may print out your new license!
5. Forward a copy of your new Notary certificate, via email , fax, or mail , so we may produce you new stamp or seal.

THE FIRST STEP IS TO PURCHASE THE BOND

We also have additional limits of Errors and Omissions Insurance available for notaries for your own personal protection.



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**USE THE FOLLOWING TO COMPUTE
 THE PRICE FOR THE OPTIONS YOU DESIRE.**

8 YEAR NOTARY BOND
 (\$5,000.00 REQUIRED BY THE STATE) \$50.00 \$50.00
 8 YEAR E & O (\$5,000.00 COVERAGE) NO CHARGE

OPTIONAL E & O - FOR 8 YEAR TERM

\$ 5,000 ADD'L, TOTAL \$10,000 \$ 60.00 \$ _____
 \$10,000 ADD'L, TOTAL \$15,000 \$100.00 \$ _____
 \$25,000 ADD'L, TOTAL \$30,000 \$150.00 \$ _____

SUPPLIES

* PERSONALIZED NOTARY PUBLIC
 EMBOSSING SEAL \$30.00 \$ _____
 * NOTARY PUBLIC EMBOSSING SEAL \$30.00 \$ _____
 * PREINKED "MY COMMISSION
 EXPIRES STAMP" \$35.00 \$ _____
 * LMI NOTARIAL LOG BOOK \$20.00 \$ _____

* These items are shipped for no add'l fee. TOTAL \$ _____

Notary Expiration Date:

Phone: _____

Email: _____

Payment Information:

Check payable to LMI Notary Service

Visa Master Card

Card Number: _____

Exp Date: _____ Security Code: _____