



**LMI NOTARY SERVICE**  
 208 JAMES ST. SUITE B  
 SEATTLE, WA 98104  
 TEL: (206)622-2643 \* 1-800-886-5299  
 FAX: (206)628-4690  
 www.BeANotary.com  
 EMAIL: renewal@BeANotary.com

**WASHINGTON**

[www.BeANotary.com](http://www.BeANotary.com)

The State of Washington has updated their process and becoming a notary has been simplified! To bypass completing this form, **APPLY ONLINE** at [www.BeANotary.com](http://www.BeANotary.com)

**OR:**

- Complete this form and obtain the following: Your **mandatory** \$10,000.00 Notary Bond  
 Optional Errors & Omissions Insurance,  
 Notary marking device(s), supplies, and optional notary seminar.
- Return via email, fax or mail to **LMI Notary Service**.
- On receipt we will create and send your new notary bond to you.
- Upload a copy of your signed bond to the DOL online at: <http://www.dol.wa.gov/business/notary/nrenew.html> and pay the \$30.00 licensing fee to them directly. You can obtain your license number here first if you need: <https://fortress.wa.gov/dol/dolprod/bpdLicenseQuery/>
- Send a copy of your new notary license once you have received it from the DOL so we can create and ship your new supplies

**PLEASE USE THE FOLLOWING TO COMPUTE THE PRICE FOR THE OPTIONS YOU NEED**

**MANDATORY**

- Notary Bond (\$10,000) required by state
- Notary License Fee required by state
- State Filing Handling Fee

COST	QTY	TOTAL
\$50.00	1	50.00
\$30.00		
\$15.00		

**OR I will file my LMI Notary bond and pay the \$30.00 State fee directly with DOL : PLEASE INITIAL**

**OPTIONAL Errors & Omissions Insurance**

- Errors & Omissions Insurance (\$15,000.00) (equates to \$1.05/month)
- Errors & Omissions Insurance (\$25,000.00) (equates to \$1.25/month)
- Errors & Omissions Insurance (\$30,000.00) (equates to \$1.46/month)

\$50.00		
\$60.00		
\$70.00		

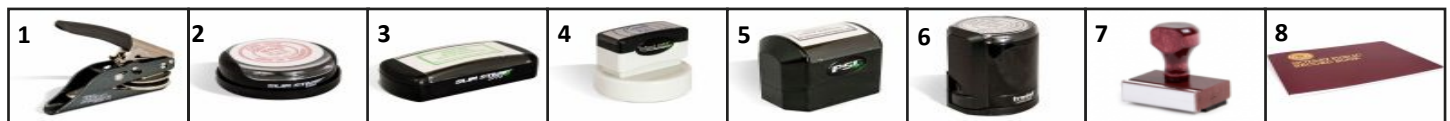
**I understand that by not selecting one of the Error and Omission Insurance Options that I will have no personal coverage or protection as a Notary Public; PLEASE INITIAL**

**MARKING DEVICES (includes shipping, handling and tax)**

- Embossing Seal with handle and pouch  
 Embossing Seal Recut Present Clip for Change of Name & Year (Not shown)
- Pre-Inked Slim Style Circular "Hockey Puck" Stamp
- Pre-Inked Slim Style Rectangular Stamp
- Pre-Inked Circular Stamp
- Pre-Inked Rectangular Stamp
- Self-inking Circular Rubber Stamp
- Rubber Stamp (requires stamp pad)
- Notary Public Record Book room for 500 entries  
 Seal Highlighter For use with embossers (Not shown)  
 LMI Educational Notary Seminar (Not shown)

		\$54.00		
		\$38.50		
Blk	Other	\$57.75		
Blk	Other	\$57.50		
Blk	Other	\$57.75		
Blk	Other	\$57.50		
Blk	Other	\$57.00		
Circular	Rect	\$43.00		
		\$28.00		
	Blk	\$27.00		
		\$125.00		

**GRAND TOTAL**



I authorize LMI Notary Service to charge to following credit card: Type: Email Address \_\_\_\_\_  
 Cardholder Name: \_\_\_\_\_ Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ MM/YYYY  
 Security Code: \_\_\_\_\_ (3 digits on back of card) Cardholder Signature \_\_\_\_\_  
 Please enter new address if different from above: \_\_\_\_\_



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**IF OUR OFFICE IS FILING YOUR BOND WITH THE DOL FOR YOU, YOU MUST COMPLETE THE BELOW INCLUDED STATE APPLICATION FORM FOR REAPPOINTMENT**

Current Notary Term Expiration Date: \_\_\_\_\_ DD/MM/YYYY

<b>A Applicant information</b>	
Notary Appointment Name (Name as you will sign notarizations and as you would like it to appear on your notary seal/certificate) See page 1 Instructions	
Social Security number required*	Birthdate (mm/dd/yyyy)
Mailing address (PO Box or street including apartment/suite #, City, State, ZIP code)	
(Area code) Telephone number	Email
Full legal name (First, Middle, Last) no initials	
Check one <input type="checkbox"/> I am a Washington resident <input type="checkbox"/> I work or conduct business in Washington and am a resident of <input type="checkbox"/> Oregon <input type="checkbox"/> Idaho	
Answer the following Can you read and write English? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No Have you ever been a Notary Public in the state of Washington? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, under what names? _____	

\*All applicants are required by federal and state law to provide their Social Security number (SSN) for use in child support enforcement programs (42 U.S.C. 666(a)(13) and RCW 74.20A.320). It may also be used for education loan repayment programs and identification of records with similar names. Submission of your SSN is mandatory; failure to submit it will result in denial of your application.

<b>B Personal data</b>
If you answer "Yes," to any of the questions below, attach a detailed explanation.
<b>In this state or any other jurisdiction are you or have you:</b>
1. Within the last 10 years, defaulted or been convicted of or entered a plea of no contest to a gross misdemeanor or felony crime? (Don't include traffic offenses.) ..... <input type="checkbox"/> Yes <input type="checkbox"/> No
2. Currently under indictment, or is there a criminal complaint, charge, or information pending against you? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No
3. Within the last 10 years, had any action (fine, suspension, revocation, censure, surrender, etc.) taken against any professional or occupational license, certification, or permit held by you? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No
4. Within the last 10 years, had any civil court order, verdict, or judgment entered against you? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No

I certify under penalty of perjury that all the information I have provided is true, complete and correct.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_ DD/MM/YYYY

**C Endorsements by three residents of Washington State who are not related to you (no family members)**

**Endorser #1**

I, \_\_\_\_\_, being a person eligible to vote in the state of  
Washington, believe the applicant for a notary appointment, \_\_\_\_\_, who is not  
related to me, to be a person of integrity and good moral character and capable of performing notarial acts.

**X**

Signature of **endorser**

Date signed

Address of endorser (PO Box or street, City, State, ZIP code)

**Endorser #2**

I, \_\_\_\_\_, being a person eligible to vote in the state of  
Washington, believe the applicant for a notary appointment, \_\_\_\_\_, who is not  
related to me, to be a person of integrity and good moral character and capable of performing notarial acts.

**X**

Signature of **endorser**

Date signed

Address of endorser (PO Box or street, City, State, ZIP code)

**Endorser #3**

I, \_\_\_\_\_, being a person eligible to vote in the state of  
Washington, believe the applicant for a notary appointment, \_\_\_\_\_, who is not  
related to me, to be a person of integrity and good moral character and capable of performing notarial acts.

**X**

Signature of **endorser**

Date signed

Address of endorser (PO Box or street, City, State, ZIP code)

**Important!**

You (the Notary Public applicant) must complete this page in front of a Notary Public.

If *all* of the instructions below are not followed correctly, you will have to complete and submit a new Declaration of Applicant and your Notary Public appointment will be delayed.

**Instructions for the applicant**

1. The Notary Public will properly identify you and place you under oath.
2. After the Notary places you under oath, you must:
  - Swear to or affirm that the information in the Declaration of Applicant is true.
  - Print your Notary Appointment Name on the Declaration exactly as it appears in section A of your application.
  - Sign the Declaration in front of the Notary, using your Notary Appointment Name exactly as it appears in section A of your application.
  - Date the Declaration in front of the Notary.

**Instructions for the Notary Public**

1. Confirm the identity of the applicant and place him/her under oath.
2. Have the applicant swear to (or affirm) the information in the Declaration of Applicant.
3. Have the applicant sign and date the Declaration of Applicant.
4. Fill in the name of the county in which you are notarizing.
5. Date the Declaration of Applicant. This date must match the date the applicant signed.
6. Sign your name exactly as it appears on your stamp or seal.
7. Print your name under your signature. Your title is "Notary Public."
8. Fill in the expiration date for your Notary Public appointment.
9. Affix your stamp or seal in the space indicated.

**Failure to follow any of these instructions by you or the Notary will result in the delay of your license.**

<b>D Declaration of applicant</b>	
<p>I, _____, solemnly swear or affirm under penalty of perjury that the personal information I have provided in this application is true, complete, and correct; that I have carefully read the materials available at the Notary Public website describing the duties of a notary public in and for the state of Washington; and, that I will perform to the best of my ability, all notarial acts in accordance with the law. I have carefully read the questions in the foregoing application and have answered them completely, and pursuant to RCW 9A.72.085, I declare under penalty of perjury under the law of the state of Washington that my answers and all statements made by me herein are true and correct. Should I furnish any false information in this application, I hereby agree that such act shall constitute cause for the denial, suspension or revocation of my appointment as a notary public in the state of Washington.</p> <p style="text-align: center; color: red; font-weight: bold;">Applicant: sign here → in front of a notary</p> <p>State of Washington</p> <p>County of _____</p> <p>On this day, _____, _____ appeared before me,  <small style="margin-left: 20px;">Date</small> <small style="margin-left: 100px;">Applicant full legal name</small></p> <p>signed this Declaration of Applicant, and swore (or affirmed) that he/she understood its contents and that its contents are truthful.</p>	<p style="text-align: center; font-size: 2em; font-weight: bold; color: red;">X</p> <p style="text-align: center;">Sign using your <b>Notary Appointment Name</b></p> <p style="text-align: right;">Date signed _____</p>
<p style="text-align: center;">(Seal or stamp)</p>	<p>Signature _____</p> <p>Printed or stamped name _____</p> <p>Title _____</p> <p>My appointment expires _____</p>